

## ART 1900: Systems and Transformation

### Instructor Contact

**Name: Traci O'Dwyer**

**Office Location: ART 325B**

**Office Hours: Wednesday and Thursday 2:00 p.m. – 3:00 p.m.**

**Email: [traci.o'dwyer@unt.edu](mailto:traci.o'dwyer@unt.edu)**

**Communication Expectations:** Please feel free to contact me via email or Canvas. I respond to emails Monday through Friday. We will work to post project grades within one week of the due date.

### Course Description

This course critically analyzes multiple (choice and research-based) perspectives of object and image making and challenges student to develop a personal framework in the processes of visual art and design.

### Course Structure

The course is structured into weekly learning modules, which will be delivered online via [Canvas](#). Each week, you will need to review the objectives, learning materials and complete the assignments. This course comes with an intense workload intended to prepare you for success in your upper level courses.

Each week, the course itself requires 340 minutes of your time (a little over 5.6 hours), which is inclusive of the 2 hour and 20 minute lab which meets twice a week. You will also need to plan time outside of course time to spend on readings, experimentation and assignments. Please begin this course by creating a weekly schedule for yourself that allows for this type of commitment to your course work.

### Course Prerequisites

Pre-Requisite Two from: ART1600, ART 1700, and 1800

Co-Requisite One from: ART1600, ART 1700, and 1800

Must be enrolled concurrently in the lecture and lab

### Course Objectives

By the end of this course, students will be able to:

- Apply materials and process in a variety of context (space, surface, and time).
- Explore, interpret and create a variety of conceptual frameworks using historical and contemporary approaches
- Facilitate a fluid workflow between digital and analog tools, materials, and processes

- Research and analyze a variety of aesthetic concerns
- Document and present research according to professional standards, work ethic, resilience, and learning from necessary failure
- Write and speak to draw connections between ideas, explain decisions and produce new scholarship
- Recall and explain art terminology to connect aesthetic concerns in an intercultural context

### Readings

All readings will be provided in a digital format.

### Supplies

- Sketchbook – 5.5x8.5 inches
- Pencil
- Black marker
- Glue stick
- Scissors
- Ruler
- Xacto
- Masking tape
- White posterboard or other uniformly white or gray background for photo documentation
- Container for material samples
- Container for archive materials
- University ID for use at the library as a library card and in the CVAD IT lab.

### Student-led materials choices

Please plan to set aside resources to procure materials for projects that are student-led. I do not recommend procuring typical art supplies for these assignments; however, you may need to schedule time and attention to sort through recycling, visit thrift stores or university surplus. Expect to plan for and source materials as part of the content of this course.

### Technology Requirements

- Computer with Adobe, browser, word processing, video conferencing and code editor capabilities
- Adobe Illustrator – or comparable vector drawing software
- Code editor - Xcode, Atom or other of your choice
- Digital camera – the one on your phone should suffice

- Browser that can read HTML pages
- Zoom
- Word processor
- Slides/presentation software
- Optional – scanner or printer scanner copier combo
- Note: please complete the [CVAD IT checkout agreement \(Links to an external site.\)](#) and familiarize yourself with the available equipment and policies.

### Class Materials for Remote Instruction

The UNT fall schedule requires this course to have fully remote instruction beginning November 28th. Additional remote instruction may be necessary if community health conditions change or you need to self-isolate or quarantine due to COVID-19. Students will need to be able to log in to Zoom with a mobile phone or laptop with webcam to participate in fully remote portions of the class. [Learn more about how to be successful in a remote learning environment](#)

### Student Support Services

UNT provides mental health resources to students to help ensure there are numerous outlets to turn to that wholeheartedly care for and are there for students in need, regardless of the nature of an issue or its severity. Listed below are several resources on campus that can support your academic success and mental well-being:

- [Student Health and Wellness Center](https://studentaffairs.unt.edu/student-health-and-wellness-center) (https://studentaffairs.unt.edu/student-health-and-wellness-center)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
- [UNT Care Team](https://studentaffairs.unt.edu/care) (https://studentaffairs.unt.edu/care)
- [UNT Psychiatric Services](https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry) (https://studentaffairs.unt.edu/student-health-and-wellness-center/services/psychiatry)
- [Individual Counseling](https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling) (https://studentaffairs.unt.edu/counseling-and-testing-services/services/individual-counseling)

Other student support services offered by UNT include

- [Registrar](https://registrar.unt.edu/registration) (https://registrar.unt.edu/registration)
- [Financial Aid](https://financialaid.unt.edu/) (https://financialaid.unt.edu/)
- [Student Legal Services](https://studentaffairs.unt.edu/student-legal-services) (https://studentaffairs.unt.edu/student-legal-services)
- [Career Center](https://studentaffairs.unt.edu/career-center) (https://studentaffairs.unt.edu/career-center)
- [Multicultural Center](https://edo.unt.edu/multicultural-center) (https://edo.unt.edu/multicultural-center)
- [Counseling and Testing Services](https://studentaffairs.unt.edu/counseling-and-testing-services) (https://studentaffairs.unt.edu/counseling-and-testing-services)
- [Pride Alliance](https://edo.unt.edu/pridealliance) (https://edo.unt.edu/pridealliance)
- [UNT Food Pantry](https://deanofstudents.unt.edu/resources/food-pantry) (https://deanofstudents.unt.edu/resources/food-pantry)

Academic Support Services

- [Academic Resource Center](https://clear.unt.edu/canvas/student-resources) (https://clear.unt.edu/canvas/student-resources)
- [Academic Success Center](https://success.unt.edu/asc) (https://success.unt.edu/asc)
- [UNT Libraries](https://library.unt.edu/) (https://library.unt.edu/)
- [Writing Lab](http://writingcenter.unt.edu/) (http://writingcenter.unt.edu/)
- [MathLab](https://math.unt.edu/mathlab) (https://math.unt.edu/mathlab)

## Course Requirements

### Grading

#### Course Activities & Assessments (1,500 points total)

##### Activities

- Weekly module discussions (10 x 5 points each)
- Essay outline, draft and meeting summary of meeting with writing fellow (3 @ 50 points each)
- Project 3 proposal, presentation and reflection (3 @ 50 points each)
- Lab participation (30 @ 5 points each)
- Critique participation (3 @ 100 points each)

##### Assessments

- Project 1 finished piece (200 points)
- Project 2 finished piece (200 points)
- Essay (200 points)
- Project 3 finished piece (200 points)
- e-portfolio (100 points)

90-100% A: Outstanding, excellent work. The student performs well above the minimum criteria.

80-89% B: Good, impressive work. The student performs above the minimum criteria.

70-79% C: Solid, college-level work. The student meets the criteria of the assignment.

60-69% D: Below-average work. The student fails to meet the minimum criteria.

F: 59 and below Sub-par work. The student fails to complete the assignment.

### Late Work

I will not accept late work in this course. All work submitted after the deadline will receive a grade of zero unless the student has a university-excused absence and provides documentation with 48 hours of the missed deadline.

### Grade Disputes

You are required to wait 24 hours before contacting me or your lab instructor to dispute a grade. Within that time, I expect that you will review the assignment details and reflect on the quality of the work you turned in. If you would still like to meet, email me to set up a meeting (I cannot discuss grades over email). You should come to our scheduled meeting with specific examples that demonstrate that you should have

earned a higher grade than you received. If you miss your scheduled meeting, you forfeit your right to a grade dispute. If you do not contact me to schedule a meeting within seven days of receiving your grade, you also forfeit your right to a grade dispute.

### Course Risk Factor

According to University Policy, this course is classified as a category two course. Students enrolled in this course will be exposed to some significant hazards but are not likely to suffer serious bodily injury. In this class those risks are related to exact-o knives, airborne charcoal dust particles, and spray fixative. Students will be informed of any potential health hazards or potential bodily injury connected with the use of any materials and/or processes and will be instructed how to proceed without danger to themselves or others. Most importantly, we will use spray fixative in a spray booth with hood ventilation or outside of the building.

### Attendance Policy

Absences or excessive tardiness will negatively affect your grade. Attendance is mandatory for lab sessions. Three late arrivals or early departures will together count as one absence.

Three unexcused absences are allowed over the course of the semester, and four or more unexcused absences will result in a penalty of one letter grade per absence. The highest final grade a student with four unexcused absences can receive is a B, and a student with five unexcused absences can get no higher than a C. A student with six absences can get no higher than a D, and a student with seven unexcused absences automatically fails the course.

Up to two additional absences will be excused in extenuating circumstances with proper documentation. An Excused Absence Request Form with proper documentation must be turned in to your lab instructor upon your return to class. A funeral, medical emergency, or similar emergency circumstance may qualify to be excused, but this is subject to approval following the receipt of your documentation. Absences or tardies due to car trouble, scheduled doctor visits, work responsibilities, and traffic jams will not be excused.

See the Undergraduate Course Catalog for university policy regarding absences due to sponsored activities (such as sports) and religious holidays. Students involved in such activities are encouraged to have absences approved in advance or as early in the semester as possible. Any absences which are not approved or noncompliant with these terms are automatically considered unexcused. Note that each lecture or lab session that you miss counts as a distinct absence.

Attendance is taken during each lab session. Remote lab attendance will be noted by the instructor. If you miss class, you are responsible for the topics we covered and the projects that were assigned in your absence. Ask your classmates what you missed, check in with your lab instructor, and review the current Canvas module.

Food is not allowed in lab during work time. You may snack during breaks only.

You should arrive at class with any necessary materials and be actively working during class time. If you have completed the assigned project, you are expected to be working in the sketchbook. Idle time during class is not acceptable.

### Face Coverings

Face coverings are required in all UNT facilities. Students are expected to wear face coverings during this class. If you are unable to wear a face covering due to a disability, please contact the Office of Disability Access to request an accommodation. UNT face covering requirements are

subject to change due to community health guidelines. Any changes will be communicated via the instructor.

### COVID-19 impact on attendance

While attendance is expected as outlined above, it is important for all of us to be mindful of the health and safety of everyone in our community, especially given concerns about COVID-19. Please contact me if you are unable to attend class because you are ill, or unable to attend class due to COVID-19 including symptoms, potential exposure, pending or positive test results, or if you have been given specific instructions to isolate or quarantine from a health care provider or a local authority. It is important that you communicate with me prior to being absent so I may make a decision about accommodating your request to be excused from class.

If you are experiencing any [symptoms of COVID-19](#) please seek medical attention from the Student Health and Wellness Center (940-565-2333 or [askSHWC@unt.edu](mailto:askSHWC@unt.edu)) or your health care provider PRIOR to coming to campus. UNT also requires you to contact the UNT COVID Hotline at 844-366-5892 or [COVID@unt.edu](mailto:COVID@unt.edu) for guidance on actions to take due to symptoms, pending or positive test results, or potential exposure. While attendance is an important part of succeeding in this class, your own health, and those of others in the community, is more important.

### Syllabus Change Policy

This syllabus is subject to change with notice.

### UNT Policies

#### Academic Integrity Policy

Academic Integrity Standards and Consequences. According to UNT Policy 06.003, Student Academic Integrity, academic dishonesty occurs when students engage in behaviors including, but not limited to cheating, fabrication, facilitating academic dishonesty, forgery, plagiarism, and sabotage. A finding of academic dishonesty may result in a range of academic penalties or sanctions ranging from admonition to expulsion from the University. [Insert specific sanction or academic penalty for specific academic integrity violation.]

#### ADA Policy

The University of North Texas makes reasonable academic accommodation for students with disabilities. Students seeking reasonable accommodation must first register with the Office of Disability Access (ODA) to verify their eligibility. If a disability is verified, the ODA will provide you with a reasonable accommodation letter to be delivered to faculty to begin a private discussion regarding your specific needs in a course. You may request reasonable accommodations at any time, however, ODA notices of reasonable accommodation should be provided as early as possible in the semester to avoid any delay in implementation. Note that students must obtain a new letter of reasonable accommodation for every semester and must meet with each faculty member prior to implementation in each class. Students are strongly encouraged to deliver letters of reasonable accommodation during faculty office hours or by appointment. Faculty members have the authority to ask students to discuss such letters during their designated office hours to protect the privacy of the student. For additional information, refer to the [Office of Disability Access website](#) at <http://www.unt.edu/oda>. You may also contact ODA by phone at (940) 565-4323.

### Emergency Notification & Procedures

UNT uses a system called Eagle Alert to quickly notify students with critical information in the event of an emergency (i.e., severe weather, campus closing, and health and public safety emergencies like chemical spills, fires, or violence). In the event of a university closure, please refer to Blackboard for contingency plans for covering course materials.

### Retention of Student Records

Student records pertaining to this course are maintained in a secure location by the instructor of record. All records such as exams, answer sheets (with keys), and written papers submitted during the duration of the course are kept for at least one calendar year after course completion. Course work completed via the Blackboard online system, including grading information and comments, is also stored in a safe electronic environment for one year. Students have the right to view their individual record; however, information about student's records will not be divulged to other individuals without proper written consent. Students are encouraged to review the Public Information Policy and the Family Educational Rights and Privacy Act (FERPA) laws and the University's policy. See UNT Policy 10.10, Records Management and Retention for additional information.

### Acceptable Student Behavior

Student behavior that interferes with an instructor's ability to conduct a class or other students' opportunity to learn is unacceptable and disruptive and will not be tolerated in any instructional forum at UNT. Students engaging in unacceptable behavior will be directed to leave the classroom and the instructor may refer the student to the Dean of Students to consider whether the student's conduct violated the Code of Student Conduct. The University's expectations for student conduct apply to all instructional forums, including University and electronic classroom, labs, discussion groups, field trips, etc. Visit UNT's [Code of Student Conduct](https://deanofstudents.unt.edu/conduct) (<https://deanofstudents.unt.edu/conduct>) to learn more.

### Access to Information - Eagle Connect

Students' access point for business and academic services at UNT is located at: [my.unt.edu](https://my.unt.edu). All official communication from the University will be delivered to a student's Eagle Connect account. For more information, please visit the website that explains Eagle Connect and how to forward e-mail [Eagle Connect](https://it.unt.edu/eagleconnect) (<https://it.unt.edu/eagleconnect>).

### Student Evaluation Administration Dates

Student feedback is important and an essential part of participation in this course. The student evaluation of instruction is a requirement for all organized classes at UNT. The survey will be made available during weeks 13, 14 and 15 of the long semesters to provide students with an opportunity to evaluate how this course is taught. Students will receive an email from "UNT SPOT Course Evaluations via IASystem Notification" ([no-reply@iasystem.org](mailto:no-reply@iasystem.org)) with the survey link. Students should look for the email in their UNT email inbox. Simply click on the link and complete the survey. Once students complete the survey they will receive a confirmation email that the survey has been submitted. For additional information, please visit the [SPOT website](http://spot.unt.edu/) (<http://spot.unt.edu/>) or email [spot@unt.edu](mailto:spot@unt.edu).

### Sexual Assault Prevention

UNT is committed to providing a safe learning environment free of all forms of sexual misconduct, including sexual harassment sexual assault, domestic violence, dating violence, and stalking. Federal laws (Title IX and the Violence Against Women Act) and UNT policies prohibit discrimination on the basis of sex, and therefore prohibit sexual misconduct. If you or someone you know is experiencing sexual harassment, relationship violence, stalking, and/or

sexual assault, there are campus resources available to provide support and assistance. UNT's Survivor Advocates can assist a student who has been impacted by violence by filing protective orders, completing crime victim's compensation applications, contacting professors for absences related to an assault, working with housing to facilitate a room change where appropriate, and connecting students to other resources available both on and off campus. The Survivor Advocates can be reached at [SurvivorAdvocate@unt.edu](mailto:SurvivorAdvocate@unt.edu) or by calling the Dean of Students Office at 940-565- 2648. Additionally, alleged sexual misconduct can be non-confidentially reported to the Title IX Coordinator at [oeo@unt.edu](mailto:oeo@unt.edu) or at (940) 565 2759.



ART 1900 Systems and Transformation  
SYLLABUS CONTRACT

Printed Name \_\_\_\_\_ Student ID # \_\_\_\_\_

Phone \_\_\_\_\_ email \_\_\_\_\_

**Acknowledgment**

*I have read the syllabus and understand what is expected of me in this course. I understand the course structure, grading, and attendance policies as well as the risk factor rating. I have had the opportunity to ask questions. I hereby agree to the syllabus and its provisions.*

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course number and section

risk rating

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Signature

date

**PERMISSION TO USE STUDENT ARTWORK (OPTIONAL)**

We would like to use your work to spread the news about the amazing art made at CVAD. Please help us put your talent on display by allowing us to photograph and exhibit your art on CVAD's social media, websites, and paper advertising. Thank you!  
*I hereby grant permission to UNT and CVAD to use, copy, reproduce, publish, distribute or display any and all works created in my classes while at UNT. Additionally, I consent to the use of my name to coincide with images of my artwork.*

**1. Scope of Permission.** This permission extends to the use of the described work and images of such work: (1) for academic purposes in order to demonstrate examples of student work to current and future UNT students; (2) for public display in the galleries or on the campus of the UNT or on the UNT website; (3) for promotional materials created by UNT in all forms of media now known or later developed, including but not limited to exhibition catalogues, direct mail, websites, advertising, social media, and classroom presentations. My permission is on-going, but can be revoked by giving the professor of record for this course written notice of my wish to revoke permission and use of any images of my artwork. UNT will have three months from the date of my notice to stop all use agreed with this permission.

**2. Certificate of Ownership.** I am the owner of all work submitted and the work is not subject to any restriction that would prevent its use consistent with this permission. All aspects of the work are original to me and have not been copied. I understand that as owner of the work I have the right to control all reproduction, copying and use of the work in accordance with U.S. copyright laws.

**3. Privacy Release.** I hereby authorize and consent to the release, maintenance and display of my name if necessary and any other personally identifiable information that I have provided in connection with the work and its use described in this Agreement.

**4. Signature.** By signing below I hereby grant the permissions indicated above. I understand that this grant of permission relates only to the use of the described work. This is not an exclusive right and I may sell, give or otherwise transfer the rights to such work to others on a non-exclusive or exclusive basis. However, in the event that I do sell, give or otherwise transfer ownership or the exclusive right to use my work to another party, I will notify UNT immediately in writing through the professor of record for this course. UNT will have three months from the date of my notice to stop all use in accordance with this permission.

Printed name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Course Calendar

### ART 1900: Systems and Transformation

#### Instructor Contact

**Name: Traci O'Dwyer**

**Office Location: ART 325B**

**Office Hours: Wednesday and Thursday 2:00 p.m. – 3:00 p.m.**

**Email: [traci.o'dwyer@unt.edu](mailto:traci.o'dwyer@unt.edu)**

#### Lab:

Group A – Monday/Wednesday

Group B – Tuesday/Thursday

#### Introduction:

##### Week 1

**\*Attend Lab on your designated days**

Thur 08/27 – Introduce Yourself

#### Unit I:

##### Week 2

**\*Attend Lab on your designated days**

Thur 09/03 - Discussion

##### Week 3

**\*Attend Lab on your designated days**

Mon 09/07 - Labor Day Holiday

Thurs 09/10 - Discussion

Sun 09/06 - Assignment

##### Week 4

**\*Attend Lab on your designated days**

Thurs 09/17 - Discussion

Sun 09/20 - Assignment

##### Week 5

**\*Attend Lab on your designated days**

Sat 09/26 - Essay

Sun 09/27 - Unit I Final Assignment

Sun 09/27 - Critique

## Unit II:

### Week 6

**\*Attend Lab on your designated days**

Thurs 10/01 - Discussion

Sat 10/03 - Outline

Sun 10/04 - Thumbnails

### Week 7

**\*Attend Lab on designated days**

Sat 10/10 - Essay

Sun 10/11 - Thumbnails

Sun 10/11 - Questions

### Week 8

**\*Attend Lab on your designated days**

Thurs 10/15 - Proposal

Sat 10/17 - Reflection

### Week 9

**\*Attend Lab on your designated days**

Sat 10/24 - Essay

Sun 10/25 - Unit I Final Assignment

Sun 10/25 – Critique

## Unit III:

### Week 10

**\*Attend Lab on your designated days**

Sat 10/31 - Reflection

### Week 11

**\*Attend Lab on your designated days**

Sat 11/07 - Proposal

### Week 12

**\*Attend Lab on your designated days**

Thur 11/12 - Presentation

### Week 13

**\*Attend Lab on your designated days**

Thurs 11/19 - Discussion

Sun 11/22 - Midpoint Critique

### Week 14

**\*Attend Lab on your designated days**

Thurs 11/26 – Sat 11/29 Fall Break

### Week 15

**\*Zoom one-on-one lab meetings**

Sun 12/06 - Unit III Final Assignment

Sun 12/06 - Critique

### Finals Week:

Thurs 12/10 - Portfolio